

Introduction to Project Management

Program Overview

This workshop is designed to provide an overview of project management fundamentals such as processes, resources and terminology. In addition to understanding the fundamentals, participants will have the opportunity to apply the concepts learned to a real world/work-related project. By the completion of the program each participant will be ready to use their newly learned project management skills back in their organization.

Program Objectives

1. Draft project goals
2. Identify stakeholders and determine how to engage with them during the project
3. Create the Work Breakdown Structure (WBS)
4. Sequence activities and create a project schedule
5. Identify project risks

About the Speaker

John Graves has been in fields of learning and organizational development for 15+ years managing projects that vary in scale and complexity. He began his career as an Assistant Director of Campus Center Operations and evolved into positions including Sr. Trainer, Performance Improvement Consultant, and Sr. Organizational Development Consultant. John has a master's degree in education and is a certified Project Management Professional (PMP).

Target Audience

- Anyone new to managing projects
- Anyone who has never received formal project management training
- Anyone in a leadership role who will benefit from an introduction to project management



DATE/TIME

Thursday, October 10, 2019

8:30 AM –3:30 PM

Registration and Continental Breakfast begin at 8:00 AM

REGISTER NOW

LOCATION

Maryland Hospital Association
Pierson Conference Center
6820 Deerpath Road
Elkridge, MD 21075

PROGRAM FEE

Early Bird MHEI Member: \$199 (Register & Pay by September 10, 2019)

MHEI Member: \$249 (After September 10, 2019)

Non-Member: \$499

REGISTER

To register, please visit MHEI.org.

Questions? Contact Kelly Yost,
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